

Career Opportunity



WHO WE ARE

AccertaClaim Servcorp Inc. (Accerta) is a B Corp certified social enterprise enabling healthcare equality for all.

As a social enterprise, we manage dental, vision, drug, and healthcare benefits programs exclusively for government and social services agencies in Canada. Our targeted experience and innovative technology provide cost savings, reliable service, process continuity, and accurate, insightful data that enables governments to make informed strategic decisions, reducing stress on the healthcare system through streamlined administration.

ABOUT THIS OPPORTUNITY

Accerta is seeking a full-time, permanent, Account Manager (Government Programs). The successful candidate will play a crucial role in overseeing government relations, regulatory and policy review, and issues management. They will also drive our efforts to revolutionize the provision of social benefit programs throughout Canada by exploring opportunities, assessing the competitive landscape, and positioning Accerta as a leader nationwide.

ACCOUNTABILITIES

- Developing and maintaining strong relationships with current and potential government partners to increase engagement and understanding.
- Establishing and nurturing relationships and partnerships with various government entities throughout Canada to promote the expansion of Accerta's social enterprise into new jurisdictions.
- Analyzing and evaluating issues that impact insurance, social assistance transformation, and benefits administration, and making actionable recommendations to enhance Accerta's current and future activities.
- Collaborating with the Director of Business Development to respond to public RFPs, develop pilot project opportunities, and/or write unsolicited proposals.
- Contributing to the creation of collateral materials that support Accerta's Government Relations efforts.
- Gathering data, statistics, and background material to support the team in drafting briefing notes for key meetings, correspondence, and ad hoc presentations.
- Monitoring key government committees, ministries, and advisory bodies to ensure Accerta provides input and information to advance the organization's objectives.

How to Apply: We accept applications submitted via email to recruit@accerta.ca

Website: www.accerta.ca



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- Tracking government initiatives and assessing their potential impact on Accerta's future business opportunities (such as the Poverty Reduction Strategy).
- Recommending activities that leverage Accerta's strengths and suggesting program, service, relationship, funding, and communication enhancements.
- Managing Government Relations contracts and tracking deliverables and accountabilities.
- Staying up to date with the government's evolving needs and contributing to the development of Accerta's programs that meet these requirements, such as Indigenous Participation.
- Contributing to the social and environmental objectives of Accerta.

QUALIFICATIONS

- Bachelor's Degree in a related field (for example, Political Science, Business, Social Work).
- At least 5 years' experience working within the government sector, government relations, or private, or public partnership experience.
- Experience as a Regulated Health Care Professional or experience in a healthcare field will be beneficial.
- Experience within the social services sector and/or healthcare benefits administration.
- Understanding of government decision-making processes.
- Experience working closely with senior management teams where stakeholder engagement, reputation management, corporate narrative, and brand building are key priorities for the organization.
- Advanced knowledge of MS Office, including Teams, PowerPoint, Word, and Excel.
- Excellent problem-solving skills and an ability to work in a team environment with exceptional organizational, time management, and prioritizing skills.
- Excellent interpersonal, written, and oral communication skills.
- High standards of ethics and confidentiality to handle sensitive information.
- Detail oriented.

WHAT WE OFFER

- A permanent position with a competitive salary package and easily accessible downtown location.
- A competitive benefit package that includes a DB Pension Plan and Health Care Expense Account (HCEA).
- Opportunities to increase your earnings through performance-based incentive programs.

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- Growth opportunities in a company that promotes from within.
- Time off to volunteer within our community
- Hybrid working environment

FLEXIBLE WORK ARRANGEMENT:

We support a hybrid approach, which will give everyone the best of both worlds – a mix of home and in-office workdays. Hybrid schedules will be determined in partnership between individuals, managers, and the team.

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INCLUSION AND EQUAL OPPORTUNITY EMPLOYMENT

Accerta is an equal opportunity employer and committed to fostering diversity and inclusion in the workplace. We are committed to fair employment practices and all qualified applicants will receive consideration for employment. We offer accommodation for applicants with disabilities, as required throughout the recruitment process. Accommodations are available on request for candidates taking part in all aspects of the selection process.

To request accommodation, please contact accessibility@accerta.ca.

We appreciate your interest in working with us; however, only those applicants selected for interviews will be contacted.

Final candidates for this position may be required to undergo a security screening, including criminal records check, judicial matters check, vulnerable sector screening and employment reference check.

To learn more about us please go to: www.accerta.ca

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