

Career Opportunity



WHO WE ARE

AccertaClaim Servcorp Inc. (Accerta) is a B Corp certified social enterprise enabling healthcare equality for all.

As a social enterprise, we manage dental, vision, drug, and healthcare benefits programs exclusively for government and social services agencies in Canada. Our targeted experience and innovative technology provides cost savings, reliable service, process continuity, and accurate, insightful data that enables governments to make informed strategic decisions, reducing stress on the healthcare system through streamlined administration.

ABOUT THIS OPPORTUNITY

Accerta is seeking a full-time permanent Senior Quality Assurance Analyst to join our Analytics & Reporting Team to improve the overall quality assurance outcomes and lead the User Acceptance Testing functional area within Accerta. Become a team member and see what makes Accerta a great place to work!

ACCOUNTABILITIES

- Be a champion for continuous quality improvements and user experiences.
- Collaborate with the business/operation, project managers, and development teams by participating in requirement and solution design discussions and meetings of projects or software releases.
- Create Test Strategy and take ownership of user acceptance testing on projects assigned
- Create Test Plan and Production-like Test Cases based on the Business Requirement Documents and Solution Design Document as well as provide test plan review or walk-through when required.
- Execute the test cases and document the test results.
- Manage, triage, and prioritize defects and liaise the development or infrastructure team for seek appropriate resolution
- During UAT phase, provide daily or weekly reports on testing progress and defect status to manager and applicable stakeholders.
- Raise concerns to the manager and applicable stakeholders as soon a risk is identified that may jeopardize the solution's quality, delivery, or business operations: such as sliding target UAT end date or defect deferral and be proactive by including mitigation options.

How to Apply

Via [Indeed.ca](https://www.indeed.ca) or e-mail to the attention of the Manager, Human Resources at recruit@accerta.ca.

www.accerta.ca

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- Assisting Client Acceptance Testing or joint testing with Accerta's clients, when required.
- Provide content for application release notes and/or user guides
- Sanity test following a deployment in the Production environment.
- Provide feedback on issues/risks and opportunities for testing or business processes' continuous improvements.
- Other duties as assigned to support the team and Operations.

QUALIFICATIONS

- 5 years of experience in software quality assurance, in healthcare or claim adjudication industry would be an asset
- Minimum of a University degree with studies in Computer Science or equivalent training or job experience in software quality assurance
- Strong knowledge in Office suite with a focus on MS Excel, Word, and Visio.
- Knowledge of database queries such as SQL
- Experience testing or working with Power BI, SSRS, Dynamics CRM, web application, and Postman
- Understanding or general proficiency level in French would be an asset
- Strong analytical and problem-solving skills.
- Excellent oral and written communication skills
- Great attention to detail

WHAT WE OFFER

- A permanent position with a competitive salary package and easily accessible downtown location.
- A competitive benefit package that includes a DB Pension Plan and Health Care Expense Account (HCEA).
- Opportunities to increase your earnings through performance-based incentive programs.
- Growth opportunities in a company that promotes from within.
- Time off to volunteer within our community
- Hybrid working environment

HOW TO APPLY

We accept applications submitted via [Indeed.ca](https://www.indeed.ca) or via e-mail to the attention of the Manager, Human Resources at recruit@accerta.ca.

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accerta

COVID-19 VACCINATION

All AccertaClaim Servcorp Inc. & Accerta Services Inc. employees are required to be fully vaccinated as a condition of hire in accordance with the Company's Mandatory Vaccination Policy.

INCLUSION AND EQUAL OPPORTUNITY EMPLOYMENT

Accerta is an equal opportunity employer and committed to fostering diversity and inclusion in the workplace. We are committed to fair employment practices and all qualified applicants will receive consideration for employment. We offer accommodation for applicants with disabilities, as required throughout the recruitment process. Accommodations are available on request for candidates taking part in all aspects of the selection process.

To request accommodation, please contact accessibility@accerta.ca.

We appreciate your interest in working with us; however, only those applicants selected for interviews will be contacted.

Final candidates for this position may be required to undergo a security screening, including criminal records check, judicial matters check, vulnerable sector screening and employment reference check.

To learn more about us please go to: www.accerta.ca

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